



ADVERTISEMENT FOR TUS SUPERVISOR

Waterford Area Partnership (WAP) CLG, an Equal Opportunities Employer, wishes to recruit a full-time Tús Supervisor. Tús, a national programme funded by the Department of Social Protection, provides short-term quality and suitable working opportunities for people who are unemployed while at the same time carrying out a broad range of services of benefit to the community and in a variety of community settings.

Primary Responsibilities:

- The identification and provision of a community care and repair services carried out in the catchment area of WAP.
- Administration of the Tús scheme.
- The supervision of an agreed caseload of Tús participants.
- Maintaining appropriate records in both written and computerised formats.
- Compliance with health and safety requirements
- Monitoring work schedules.

Summary of Person and Role Attributes:

- Demonstrable experience in small scale domestic maintenance care and repair services.
- Previous management/staff supervisory experience.
- Knowledge of community activities and work.
- Good communication and inter-personal skills.
- Ability to work as part of a team.
- Computer literate.
- Full driver's licence & access to own transport.

Salary – Remuneration will be based on the TUS Supervisor Scale commencing @ €31,005 P/A based on a 39 hours a week.

Contract – A full-time fixed-term Contract of Employment to the end of December 2022, subject to successful completion of a probation period and continuing funding from the Department of Social Protection.

Application Process – Contact coneill@wap.ie for an Application Form and detailed Job Description. Submit a completed Application Form and cover letter by e-mail only for the attention of coneill@wap.ie. Closing date for fully completed applications is Wednesday 29th September @ 1.00 pm.

- Only fully completed Application Forms will be accepted.
- No late applications will be accepted.
- All applications received will be acknowledged.
- Canvassing will lead to disqualification.

Screening and Interview Schedules

- Shortlisting will take place W/E 01st October 2021.
- Competency-based interviews will take place W/C 4th of October 2021.



